

Scotts Bluff County Communications Center Advisory Board  
Tuesday April 19th, 2022 - 3:30 P.M.  
Communications Conference Room  
1825 10th Street  
Gering, Nebraska 69341

The February 18th, 2022 meeting was called to order at 3:42 PM by Vice Chairman Wayne Kilmer.

Reference was made to the Nebraska Open Meeting Act. A copy is posted on the wall in the conference room.

For public information, a copy of the Nebraska Open Meetings Act is posted in the meeting room.

Roll Call:

Lyman: Kim Robb (absent)  
Morrill: Janine Schmidt  
Mitchell: Perry Mader  
Scottsbluff City: Brandon Colwell (absent)  
Gering: Ben Backus  
Terrytown: Jenni Mattern (absent)  
County: Tim White  
Minatare: Wayne Kilmer  
McGrew/Melbeta: Karla Fiscus (absent)  
Henry: Janine Schmidt

Introduction of Guests:

The following guests were known to be present.

Tom Schingle (SBFD Chief)  
Kevin Spencer (SBPD Chief)  
Troy Brown (SBCSO)  
Nathan Flowers (Gering Fire Chief)  
Star Herald (Christopher)

Moved by Morrill to approve the agenda as presented  
2<sup>nd</sup> by Mitchell.  
Motion passed.

A motion was made by SB County to approve the minutes of April 19th,  
2022 meeting.  
2<sup>nd</sup> by Minatare.  
Motion passed

Tyler spoke about the progress of the EMD project. EFD, EMD and LE cards are completed and uploaded for production. All technical work is finished Tyler completed EMD 5.4 courses. Tyler has completed the APCO Instructor Course to allow him to train the dispatching staff. EMD training delayed as paramedic instructor not available at this time.

Tyler spoke about the radio project update. Subscriber orders have been arriving numerous other equipment components have arrived. Weekly project meetings are being conducted to move the process along. Mid October go live date still on track. AC unit at Lake Minatare site is not operable and still in production. A backup unit has been ordered.

Tyler spoke about the Box Butte acquisition. Box Butte approached SB County a few months ago. The technical aspects were explored and it is possible. Sheriff Mowry of Box Butte and Box Butte commissioner expressed their desire to move forward about 4 weeks ago. The price will need to be adjust as this is desired by the commissioners. Tyler spoke about Hemingford fire staying with Alliance PSAP at this time. GEO-Fencing will take time and Hemingford may be open to coming on board at some time. Ben Backus spoke about the PSC money and how that was divided in Box Butte. Ben Backus spoke about a backup connection with Allo for data sharing.

Tyler advised that all technical and equipment costs will be paid directly by Box Butte. Box Butte is also prepared to make contributions to the 911 advisory board. Ben spoke about the same. Tyler spoke about 6 weeks would be the absolute fastest any services could be provided. Tyler spoke about status of technical jobs to be done to make the project work. Tyler also spoke about time needed for staff to train in reference to geography and policies of the new agency.

Tim White spoke about GEO-Comm information and inquired about what **Box Butte's situation was.**

Call volume for Box Butte was discussed. Discussion was had about if the deal was done at this point. Overall the deal is still in process. Kevin Spencer spoke about the 911 board needing to vote to pass along to the commissioners. General discussion was had that the board should vote to pass along to the county commissioners. The political process seems to be the major hurdle to the agreement at this point.

Questions were had about Box Butte staffing level and what type of radio system they operate. Tyler spoke about the NRIN pathway that will be utilized for radio connectivity with Chief Flowers.

Discussion was had about the need to make changes to the interlocal agreement to be able to add Box Butte.

Discussion was had about the additional contributions to the board funds in 2023-2024 and would certainly change when Box Butte comes on board. Ben and the rest of the board looked through the interlocal to check for any provision for adding members, none was found. Discussion was had about the need for an overall refresh and changes to be made to the interlocal at the next meeting. Ben spoke about putting it on the agenda for next meeting. Some discussion was had about the interlocal agreement and what should be kept and what should throw out. The need for the next meeting was established and edit suggestions will be made at the next meeting.

Discussion was had about the 2910 budget and what it is generally used for. Maintenance for Centralsquare is the primary annual expenditure. Discussion was had about how the 2910 is structured and what line items exist.

Kevin Spencer spoke about perhaps having specialized representatives like Chiefs on the board rather than elected officials. Some discussion was had about this and attendance to meetings as guests was encouraged.

Next meeting date August 16<sup>th</sup> 03:30 pm, 2022

Morrill moved to adjourn

2<sup>nd</sup> by Gering.

Motion Passed

Adjourned at 03:49 PM

Submitted

Tyler Rexus

Scotts Bluff County Communications Center Advisory Board  
Tuesday August 16th, 2022 - 3:30 P.M.  
Communications Conference Room  
1825 10th Street  
Gering, Nebraska 69341

The August 16th, 2022 meeting was called to order at 3:30 PM by Chairman Ben Backus.

Reference was made to the Nebraska Open Meeting Act. A copy is posted on the wall in the conference room.

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Roll Call:

Lyman: Kim Robb (absent)  
Morrill: Janine Schmidt  
Mitchell: Perry Mader (absent)  
Scottsbluff City: Brandon Colwell (absent)  
Gering: Ben Backus  
Terrytown: Jenni Mattern (absent)  
County: Tim White  
Minatare: Wayne Kilmer  
McGrew/Melbeta: Karla Fiscus (absent)  
Henry: Janine Schmidt

Introduction of Guests:

The following guests were known to be present.

Tom Schingle (SBFD Chief)  
Kevin Spencer (SBPD Chief)  
George Holthus (Gering PD Chief)  
Nathan Flowers (Gering Fire Chief)  
Stan McKnight (Banner County Sheriff)

Moved by Morrill to approve the agenda as presented  
2<sup>nd</sup> by Minatare.  
Motion passed.

A motion was made by Minatare to approve the minutes of July 19th, 2022 meeting.  
2<sup>nd</sup> by Morrill.  
Motion passed

The Box Butte MOU was presented to the board and guests for review. Some discussion was had. Ben asked Tyler to explain to everyone the fees for the services and how that amount was determined. Tyler spoke about Box butte being 8 percent of the population served and therefore the amount is based on 8% of the 5905 budget. Tyler spoke about how the contributions to the 911 board will come down when Box Butte begins to contribute as they would share costs.

Nathan and Tyler had discussion about the different budgets and what funds go into them. Kevin asked who prepared the MOU, Tyler advised it was the Box Butte County attorney and Dave Eubanks has reviewed the document without concern. Discussion was had about a potential start date for services for Box Butte, November timeframe was advised by Tyler.

Discussion was had about CAD and what system Box Butte uses. Tyler spoke about Box Butte wanting to get onto Zuercher. Discussion was had **about Box Butte's population and how many calls they get. Nathan asked** about hiring additional dispatchers. Tyler spoke about the hiring of an additional staff member and additional compensation for the dispatchers. Staffing level of the communications center was discussed. Tyler spoke about the type of workload expected and that it would not be on the level of say a Scottsbluff with constant calls and 4-**6 LEO's on duty.**

Tim asked about who does addressing for Box Butte County.

Nathan and Tyler discussed the GIS mapping with CAD and how that data will be shared in the South Central Region for VIPER. Continued discussion on mapping data by Tim and Tyler.

Tom and Tyler discussed Hemingford Fire, they are staying with Alliance PSAP at this time. Tom and Tyler had discussion about alarms and if Box Butte would have alarms going directly to the communications center, they are not.

Kevin asked about the MOU and if this would be the final draft, discussion was had and determined that some wording may change before the agreement is signed.

Ben asked if any members of the board had any concerns to forward to the commissioners, there were none. Ben confirmed with Tyler that Alliance PD receives PSC wireless funds rather than Box Butte. Discussion was had about the PSC wireless funds state wide and how the funding model had changed.

A motion was made to make a favorable recommendation to the commissioners for Box Butte County dispatching. Minatare moved and Scotts Bluff County seconded. Motion passed unanimously.

Discussion was had about who each municipality sends to represent the board. Kevin Spencer spoke about elected officials on the board and he **doesn't think that should be so**. Janine advised she is not an elected official. Discussion was had about Chiefs being on the board. Discussion was had about the origins of the board and how it was a technical committee at one time. Discussion was had about possibly creating sub committees for special technical projects and new technology evaluations.

Ben led the board through each section of the 911 Advisory board bylaws and suggested changes were discussed and noted for each section. (See attached document for details of what was discussed to be changed).

Next meeting date September 20<sup>th</sup>, 03:30 pm, 2022

Minatare moved to adjourn  
2<sup>nd</sup> by Scotts Bluff County.  
Motion Passed

Adjourned at 04:30 PM

Submitted

Tyler Rexus



Scotts Bluff County Communications Center Advisory Board  
Tuesday September 20th, 2022 - 3:30 P.M.  
Communications Conference Room  
1825 10th Street  
Gering, Nebraska 69341

The September 20th, 2022 meeting was called to order at 3:30 PM by Chairman Ben Backus.

Reference was made to the Nebraska Open Meeting Act. A copy is posted on the wall in the conference room.

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Roll Call:

Lyman: Kim Robb (absent)  
Morrill: Janine Schmidt  
Mitchell: Perry Mader (absent)  
Scottsbluff City: Selina Lerma  
Gering: Ben Backus  
Terrytown: Chris Perales  
County: Tim White  
Minatare: Wayne Kilmer  
McGrew/Melbeta: Karla Fiscus (absent)  
Henry: Janine Schmidt

Introduction of Guests:

The following guests were known to be present.

Brian Wasson (SBPD Captain)  
Kevin Spencer (SBPD Chief)

Moved by Morrill to approve the agenda as presented  
2<sup>nd</sup> by Minatare.  
Motion passed.

A motion was made by Minatare to approve the minutes of August 16th, 2022 meeting.  
2<sup>nd</sup> by Scotts Bluff County.  
Motion passed

Tyler spoke about the following,

#### Radio Project:

- Tower equipment installations have begun at numerous sites.
- The code plug is complete and preparations for installation and programming are being made for subscribers and consoles.
- Subscriber radio training is scheduled for October 26<sup>th</sup> and 27<sup>th</sup> at Gering Fire Hall, I am waiting to hear from Jason Beiler as to the hours of the day for each training before sending invites. One day will be for law enforcement and the other for fire personnel. There will be 10 student slots for each day. A few months ago I advised **departments to start thinking about who their “radio person” was** going to be. These personnel who receive training on these days will then train their department personnel.
- Console user and admin training is set for November 2<sup>nd</sup>- 4<sup>th</sup>. I am still waiting for a time block schedule from the trainers to schedule my personnel in the communications center.
- A few delays in shipping pushed things back a little. We are looking at hopefully a mid-**November “go live” date.**

#### Box Butte County Project:

- The MOU has been approved and signed by both Scotts Bluff and Box Butte counties.
- Over the next month the communications center staff will receive training materials to study in preparation for providing services.
- No definite date has been set to begin services at this time. The date will largely depend on the completion of the radio project to free up Action Communications personnel for technical work. Most likely the **date will be shortly after the “go live” date of the radio project.**

### By-Laws Changes:

- The attorneys have not completed the proposed changes at this time, once they have I will return the draft to this board for review and approval.

Ben Backus spoke about the commissioners and appearing before them to discuss the by-laws changes.

Ben Wasson asked if any personnel has been issued their radios at this time.

Wayne asked about installing and programming for radios.

Ben Backus spoke about the Public Service Commission and how Douglas County only pays 50 cents per line. Ben advised this is being addressed now at the state level by the PSC commissioners. Discussion was had about the distribution of PSC funds statewide and how Douglas County pays less and receives more.

Next meeting date October 18th, 03:30 pm, 2022

Scottsbluff City moved to adjourn  
2<sup>nd</sup> by Morrill.  
Motion Passed

Adjourned at 03:42 PM

Submitted

Tyler Rexus

Scotts Bluff County Communications Center Advisory Board  
Tuesday October 18th, 2022 - 3:30 P.M.  
Communications Conference Room  
1825 10th Street  
Gering, Nebraska 69341

The October 18th, 2022 meeting was called to order at 3:30 PM by Chairman Ben Backus.

Reference was made to the Nebraska Open Meeting Act. A copy is posted on the wall in the conference room.

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Roll Call:

Lyman: Kim Robb (absent)  
Morrill: Janine Schmidt  
Mitchell: Perry Mader  
Scottsbluff City: Selina Lerma (absent)  
Gering: Ben Backus (absent)  
Terrytown: Chris Perales  
County: Tim White  
Minatare: Wayne Kilmer  
McGrew/Melbeta: Karla Fiscus (absent)  
Henry: Janine Schmidt

Introduction of Guests:

The following guests were known to be present.

Brian Wasson (SBPD Captain)  
Kevin Spencer (SBPD Chief)  
Nathan Flowers (Gering Fire Chief)  
Thomas Schingle (Scottsbluff Fire Chief)  
Zane Hopkins (Banner County Sheriff)  
Randy Meininger (Valley Ambulance)

Moved by Morrill to approve the agenda as presented  
2<sup>nd</sup> by Terrytown.  
Motion passed.

A motion was made by Mitchell to approve the minutes of September 20<sup>th</sup>,  
2022 meeting.  
2<sup>nd</sup> by Terrytown.  
Motion passed

Tyler spoke about the following,

#### Radio Project:

- Tower equipment installations are complete.
- Subscriber radio training is scheduled for October 26<sup>th</sup> and 27<sup>th</sup> at Gering Fire Hall. The 26<sup>th</sup> will be for fire personnel and will be held at 5 PM. The 27<sup>th</sup> will be for law enforcement and will be held at 9 AM. There will be 10 student slots for each day. A few months ago I **advised departments to start thinking about who their “radio person”** was going to be. These personnel who receive training on these days will then train their department personnel. Department heads have **been contacted and informed to choose their trainer(s). RSVP’s are** coming in now.
- Console user and admin training is set for November 2<sup>nd</sup>- 4<sup>th</sup>. I am still waiting for a time block schedule from the trainers to schedule my personnel in the communications center.
- A few delays in shipping pushed things back a little. We are looking at hopefully a mid-**November “go live” date.**

#### Box Butte County Project:

- No definite date has been set to begin services at this time. The date will largely depend on the completion of the radio project to free up Action Communications personnel for technical work. Most likely the date will be shortly **after the “go live” date of the radio project.**

Minatare asked about personnel being available for Box Butte technology installs.

Minatare spoke about the November meeting and if the 15<sup>th</sup> will work for a meeting date. The board agreed that the 15<sup>th</sup> would work fine. The December meeting can be addressed at the November meeting.

Next meeting date November 15th, 03:30 pm, 2022

Morrill moved to adjourn  
2<sup>nd</sup> by Scotts Bluff County.  
Motion Passed

Adjourned at 03:37 PM

Submitted

Tyler Rexus

Scotts Bluff County Communications Center Advisory Board  
Tuesday November 15th, 2022 - 3:30 P.M.  
Communications Conference Room  
1825 10th Street  
Gering, Nebraska 69341

The November 15th, 2022 meeting was called to order at 3:30 PM by Chairman Ben Backus.

Reference was made to the Nebraska Open Meeting Act. A copy is posted on the wall in the conference room.

For public information, a copy of the Nebraska Open Meetings Act is posted in the meeting room.

Roll Call:

Lyman: Kim Robb (absent)  
Morrill: Janine Schmidt (absent)  
Mitchell: Perry Mader (absent)  
Scottsbluff City: Selina Lerma (absent)  
Gering: Ben Backus  
Terrytown: Chris Perales (absent)  
County: Tim White (absent)  
Minatare: Wayne Kilmer  
McGrew/Melbeta: Karla Fiscus (absent)  
Henry: Janine Schmidt (absent)

Introduction of Guests:

The following guests were known to be present.

Brian Wasson (SBPD)  
Tom Schingle (SBFD)

Agenda could not be approved.

Minutes could not be approved.

Tyler spoke about the following,

#### Radio Project:

- Tower equipment installations are complete.
- Subscriber radio training is complete.
- Console user and admin training is complete.
- **The system is “live”, time is needed to perform installs and programming.** Hoping for mid-December for the fleets to be finished.
- Coverage and acceptance testing will be conducted November 14<sup>th</sup>-17<sup>th</sup>.

#### Box Butte County Project:

- Services will begin shortly after Box Butte talk groups are installed in the new radio consoles and CAD and phones will be set to cut the same day. No definite day has been set at this time.

#### Radio Management Online:

- One time cost of \$44,000.00
- Allows for large savings in radio tech time and money managing the fleet.
- The system is needed to allow for seamless alias changes and updating of the code plug for the fleet moving forward.
- The system will be utilized by departments that serve all communities in Scotts Bluff County.
- See attached quote and informational sheet.

Tyler spoke about the radio management software and the cost savings it brings. Ben spoke about the savings for all departments. Tyler spoke about the importance of the system for labor savings. \$44,000.00 is the total cost



for everyone. Emergency meeting set for November 29<sup>th</sup> to pass the action item.

Next meeting date November 29<sup>th</sup>, 03:30 pm, 2022

Gering moved to adjourn, Minatare 2<sup>nd</sup>.  
Motion Passed

Adjourned at 03:42 PM

Submitted

Tyler Rexus

Scotts Bluff County Communications Center Advisory Board  
Tuesday November 29th, 2022 - 3:30 P.M.  
Communications Conference Room  
1825 10th Street  
Gering, Nebraska 69341

The November 29th, 2022 meeting was called to order at 3:30 PM by Chairman Ben Backus.

Reference was made to the Nebraska Open Meeting Act. A copy is posted on the wall in the conference room.

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Roll Call:

Lyman: Kim Robb (absent)  
Morrill: Janine Schmidt  
Mitchell: Perry Mader (absent)  
Scottsbluff City: Selina Lerma (absent)  
Gering: Ben Backus (absent)  
Terrytown: Chris Perales (absent)  
County: Tim White  
Minatare: Wayne Kilmer  
McGrew/Melbeta: Karla Fiscus (absent)  
Henry: Janine Schmidt

Introduction of Guests:

Tom Schingle (SBFD)  
Cindy Howard (SBCC)

The following guests were known to be present.

Moved by Morrill to approve the agenda as presented  
2<sup>nd</sup> by Minatare.

Motion passed.

A motion was made by Morrill to approve the minutes of October 18th, 2022 meeting.

2<sup>nd</sup> by Scottsbluff City.

Motion passed

Tyler spoke about the following,

#### Radio Project:

- Tower equipment installations are complete.
- Subscriber radio training is complete.
- Console user and admin training is complete.
- **The system is “live”, time is needed to perform installs and programming.** Hoping for mid-December for the fleets to be finished.
- Coverage and acceptance testing was conducted November 14<sup>th</sup>-17<sup>th</sup>.

#### Box Butte County Project:

- Services will begin shortly after Box Butte talk groups are installed in the new radio consoles and CAD and phones will be set to cut the same day. No definite day has been set at this time. Looking like mid December.

#### Radio Management Online:

- One time cost of \$44,000.00
- Allows for large savings in radio tech time and money managing the fleet.
- The system is needed to allow for seamless alias changes and updating of the code plug for the fleet moving forward.
- The system will be utilized by departments that serve all communities in Scotts Bluff County.
- See attached quote and informational sheet.

Tyler spoke about the cost savings in labor with the radio management software. Ben spoke about changing Alias in the radios as there is personnel turnover.

Minatare made a motion was made to approve the purchase of the software from the 2910 funds and give a positive recommendation to the commissioners. 2<sup>nd</sup> by Scottsbluff City. Motion passed.

Tyler poke with the board about Cindy Howard and the experience she brings to the 911 department.

Next meeting date January 17th, 03:30 pm, 2022

Gering moved to adjourn  
2<sup>nd</sup> by Scotts Bluff County.  
Motion Passed

Adjourned at 03:40 PM

Submitted

Tyler Rexus