

January 19, 2016  
Gering, Nebraska

COMMUNICATIONS CENTER ADVISORY BOARD  
Scotts Bluff County Administration Building

Present: Mary Haagensen (Henry); Randy Meininger (Scottsbluff); Kent Greenwalt (Terrytown); Ben Backus (Gering); Chance Florke (Scotts Bluff County). Absent: Denise Sinner (Morrill); Kim Robb (Lyman); Jeff Sprock (Mitchell); Bob Baldwin (Minatare).

Also present: Anthony Murphy; Brian Wasson; Communications Director Ray Richards and Norma Bosche.

The meeting was called to order by Chairman Mary Haagensen at 3:30 P.M.

A copy of the Open Meetings Act, posted in the room, was acknowledged.

Moved by Meininger, seconded by Backus, reappoint Mary Haagensen as Chairman and Denise Sinner as Vice Chairman of the Communications Advisory Board; motion carried.

Chris Perales arrived at 3:35 P.M.

Moved by Meininger, seconded by Perales, to approve the October 20, 2015 minutes; motion carried.

Moved by Sprock, seconded by Perales, to approve the January 19, 2016 agenda as presented; motion carried.

Guests Anthony Murphy, Scottsbluff Fire Prevention Officer and Brian Wasson, Scottsbluff Police Captain were introduced.

Scottsbluff Police Captain Brian Wasson gave an update on the CAD (Computer Aided Dispatching) and RMS (Records Management System). He reported work on the RFP is near completion. When completed it will be sent for legal review and vendors will be solicited. The goal is to have a vendor by March or April 2016 and the project completed by the first part of 2017. Board members commented.

Bob Baldwin arrived at 3:42 P.M.

Discussion was held concerning funding of the CAD/RMS project. Funding will be done as a group to allow all entities access to the programs at the same level.

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Richards reported there has been no progress on the NRIN project. The State needs to address the pathway from the Courthouse to the Minatare tower site.

Richards reported the AT & T Mobility Text to 9-1-1 test performed on January 7, 2016 went well. The Viaero Text to 9-1-1 test will be January 20, 2016.

Richards reported that Fund #2910 E-911 Emergency Management Fund (Inter-local Sinking Fund) has a balance of \$287,785.79; #2913 E-911 Fund a balance of \$80,250.00; #2914 E-911 Holding Fund a balance of \$221353.00. To date Gering and McGrew have not sent their contribution to the Inter-local funding.

The next meeting will be Tuesday, February 16, 2016 at 3:30 PM in the Communications Center Training Room.

Moved by Florke, seconded by Backus, to adjourn at 4:05 P.M.; motion carried.

February 16, 2016  
Gering, Nebraska

COMMUNICATIONS CENTER ADVISORY BOARD  
Scotts Bluff County Administration Building

Present: Mary Haagensen (Henry); Denise Sinner (Morrill); Randy Meininger (Scottsbluff); Jeff Sprock (Mitchell); Ben Backus (Gering); Suzie Wick (Scotts Bluff County); Chris Perales (Terrytown). Absent: Kim Robb (Lyman); Bob Baldwin (Minatare).

Also present: Kent Greenwalt, Terrytown Mayor; Dana Miller, Scottsbluff Fire Chief; Tim Newman, Emergency Manager; Anthony Murphy, Scottsbluff Fire Prevention Officer; Communications Director Ray Richards and Norma Bosche.

The meeting was called to order by Chairman Mary Haagensen at 3:30 P.M.

A copy of the Open Meetings Act, posted in the room, was acknowledged.

Moved by Sprock, seconded by Perales, to approve the January 19, 2016 minutes; motion carried.

Moved by Sinner, seconded by Meininger, to approve the February 16, 2016 amended agenda deleting "Reorganization of the Board"; motion carried.

Guests were introduced.

Discussion was held concerning the funding of the CAD (Computer Aided Dispatching) and RMS (Records Management System) project. Board members commented. Moved by Meininger, seconded by Backus, to fund the CAD and RMS project from the Communications Advisory Board Sinking Fund; motion carried.

Richards reported the CAD/RMS Tech Committee will meet February 17, 2016 at 10:00 A.M. to approve the RFP and send it to legal counsel for review. After the RFP has been reviewed, vendors will be solicited. Haagensen reported the Henry board agreed to having the RFP being reviewed by County legal counsel.

Bob Baldwin arrived at 3:40 P.M.

Discussion was held concerning the NRIN project and micro-wave connectivity to the Minatare Tower site. Richards presented a quote of \$24,497.00 from Action Communications to complete the project and reported he will seek funding from the State and Scotts Bluff County. Moved by Backus, seconded by Meininger, to allow Backus to abstain from voting, due to a conflict of interest; motion carried. Moved by Meininger, seconded by Sprock, to allow the funding of \$24,497.00, from the Advisory Board

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Sinking Fund, for Action Communications to complete the micro-wave connectivity to the Minatare Tower site and seek funding from other sources. YEA: Meininger, Sprock, Perales, Baldwin, Haagensen, Wick, Sinner. Abstain: Backus.

Emergency Manager Tim Newman distributed maps showing warning siren sites in the County. He reported sirens in Gering, Terrytown, Scottsbluff, McGrew and Banner County have been automated. 4225 Hazard Mitigation Grants have been awarded to replace sirens in Harrisburg, Henry, Morrill and Scottsbluff (2). The goal is to have sirens that have the capability of voice messages and are controlled by the 911 Communications center.

Richards reported he contacted Karla Fiscus, McGrew Village Clerk, and payment of the Inter-local funding will be approved at the Village Board meeting on February 17, 2016. He reported funding was received from the City of Gering. This will complete funding from all entities.

The next meeting will be Tuesday, March 15, 2016 at 3:30 PM in the Communications Center Training Room.

Moved by Sinner, seconded by Wick, to adjourn at 4:05 P.M.; motion carried.

March 15, 2016  
Gering, Nebraska

COMMUNICATIONS CENTER ADVISORY BOARD  
Scotts Bluff County Administration Building

Present: Mary Haagensen (Henry); Denise Sinner (Morrill); Randy Meininger (Scottsbluff); Ben Backus (Gering); Chance Florke (Scotts Bluff County). Absent: Jeff Sprock (Mitchell); Kim Robb (Lyman); Chris Perales (Terrytown); Bob Baldwin (Minatare).

Also present: Anthony Murphy, Scottsbluff Fire Prevention Officer; Communications Director Ray Richards (by phone) and Norma Bosche.

The meeting was called to order by Chairman Mary Haagensen at 3:35 P.M.

A copy of the Open Meetings Act, posted in the room, was acknowledged.

Moved by Meininger, seconded by Sinner, to approve the March 15, 2016 agenda as presented; motion carried.

Moved by Backus, seconded by Meininger, to approve the February 16, 2016 minutes; motion carried. Florke abstained.

Guests were introduced.

Chris Perales arrived at 3:37 P.M.

Richards reported the CAD/RMS Request for Proposal will go to legal counsel for review on March 16, 2016 and vendors will be solicited on April 1, 2016.

Richards reported the State has approved Action Communications to work with Cornerstone Tower Company in placing Micro Wave equipment at the County Detention Center which will provide radio connectivity from the Tower at the Administration Building to the Detention Center then a hop to the Minatare Tower. Board members commented. A non-penetrating mast will be used at the Detention Center. A photo was shared with the Board.

Richards reported he received the Village of McGrew funds and now the inter-local funding, for this fiscal year, is completed.

Bob Baldwin arrived at 3:42 P.M.

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Richards reviewed copies of the newspaper articles concerning the Hostage Standoff in Omaha and the order opening the investigation by the Public Service Commission and the Public Service Commission findings, which were distributed to the Board. Board members commented.

Richards reported the Communications Center received a 9-1-1 call from the North Platte area on March 8, 2016. The Center has received other 9-1-1 calls from the middle part of the State. Board members commented.

Richards reviewed the 911-SAM (Systems Allocation Module) Wireless list of costs eligible for funding and reported the Communications Center has been following these guidelines. He also reported the current balance in the E-911 Fund is \$120,737.00; the E-911 Holding Fund is \$286,354.00 and the E-911 Emergency Management Fund is \$500,880.00. Meininger reported LB958 legislature was introduced which will affect this funding, if passed.

Florke reported CenturyLink is sending a representative to tag and identify the lines in the County phone system.

The next meeting will be Tuesday, May 17, 2016 at 3:30 PM in the Communications Center Training Room.

Moved by Sinner, seconded by Perales, to adjourn at 4:00 P.M.; motion carried.

May 17, 2016  
Gering, Nebraska

COMMUNICATIONS CENTER ADVISORY BOARD  
Scotts Bluff County Administration Building

Present: Mary Haagensen (Henry); Denise Sinner (Morrill); Randy Meininger (Scottsbluff); Chris Perales (Terrytown); Ben Backus (Gering); Chance Florke (Scotts Bluff County). Absent: Jeff Sprock (Mitchell); Kim Robb (Lyman); Bob Baldwin (Minatare).

Also present: Rick Derr, Action Communications; Brian Wasson and Kevin Spencer, Scottsbluff PD; Steve Hessler and Nancy Neal, Scotts Bluff County Communications; Communications Director Ray Richards and Norma Bosche.

The meeting was called to order by Chairman Mary Haagensen at 3:30 P.M.

A copy of the Open Meetings Act, posted in the room, was acknowledged.

Moved by Sinner, seconded by Perales, to approve the May 17, 2016 agenda as presented; motion carried.

Moved by Meininger, seconded by Sinner, to approve the March 15, 2016 minutes; motion carried. Florke abstained.

Guests were introduced.

Jeff Sprock arrived at 3:35 P.M.

Rick Spencer and Brian Wasson presented the Request for Proposal for the CAD & RMS project, which was reviewed by Attorneys Jim Ellison, Dave Eubanks and Simmons-Olsen, and requested the Advisory Board recommend approval of the RFP to the Scotts Bluff County Commissioners. The timeline for the project is June 2016 go out for bids and contract awarded February 2017. Board members and Richards commented. Consensus of the Board was to place the request on the June 2, 2016 Advisory Board meeting.

Bob Baldwin arrived at 3:40 P.M.

Florke and Rick Derr, Action Communications, gave an update on the stacked paging project. Zetron software is being updated to the newest version which will enable automatic aid for emergency responders. The end result is to eliminate duplicate calls for emergency responders and improve efficiency.

May 17, 2016  
Gering, Nebraska 2

Backus, Derr and Richards gave an update on the NRIN (Nebraska Regional Interoperable Network). Action Communications is nearly completed with their work on the towers. NEMA from the State of Nebraska will provide the funding for the project.

Backus distributed and reviewed LB938 which will establish a Public Service Commission which will oversee the 911 Funds; establish PSAP's (Public Safety Answering Points) throughout the State and fund and coordinate 911 services on a statewide basis by 2018. Richards and Board members commented.

Discussion was held concerning summer meeting dates. Consensus was to meet in June and adjourn until September 20, 2016.

The next meeting will be Thursday, June 2, 2016 at 3:30 PM in the Communications Center Training Room.

Moved by Sinner, seconded by Florke, to adjourn at 4:15 P.M.; motion carried.



June 2, 2016  
Gering, Nebraska

COMMUNICATIONS CENTER ADVISORY BOARD  
Scotts Bluff County Administration Building

Present: Denise Sinner (Morrill); Randy Meininger (Scottsbluff); Jeff Sprock (Mitchell); Chris Perales (Terrytown); Chance Florke (Scotts Bluff County). Absent: Mary Haagensen (Henry); Ben Backus (Gering); Kim Robb (Lyman); Bob Baldwin (Minatare).

Also present: Suzie Wick, Scotts Bluff County GIS Mapping Director; Ray Richards Communications Center Director and Norma Bosche.

The meeting was called to order by Vice-Chairman Denise Sinner at 3:30 P.M.

A copy of the Open Meetings Act, posted in the room, was acknowledged.

Moved by Perales, seconded by Meininger, to approve the June 2, 2016 agenda as presented; motion carried.

Moved by Sprock, seconded by Meininger, to approve the May 17, 2016 minutes; motion carried.

Florke presented the quote from Action Communications for the Zetron MAX CT and MAX Dispatch upgrade, in the amount of \$8,670.00, which will allow stacked paging for automatic aid for emergency responders. Board members commented. Moved by Meininger, seconded by Perales, to allow up to \$9,000.00, from the E-911 Emergency Management Fund, for the Zetron MAX CT & MAX Dispatch upgrade; motion carried.

Florke presented the Request for Proposal for the CAD (Computer Aided Dispatching) & RMS (Records Management System) project. Moved by Meininger, seconded by Florke, to recommend to the Scotts Bluff Board of Commissioners approval and advertising for Request for Proposals for the CAD & RMS project; motion carried.

The next meeting will be Tuesday, September 20, 2016 at 3:30 PM in the Communications Center Training Room.

Moved by Meininger, seconded by Sinner, to adjourn at 3:45 P.M.; motion carried.

September 20, 2016  
Gering, Nebraska

COMMUNICATIONS CENTER ADVISORY BOARD  
Scotts Bluff County Administration Building

Present: Mary Haagensen (Henry); Chris Perales (Terrytown); Chance Florke (Scotts Bluff County); Bob Baldwin (Minatare); Ben Backus (Gering); Randy Meininger (Scottsbluff). Absent: Denise Sinner (Morrill); Jeff Sprock (Mitchell); Kim Robb (Lyman).

Also present: Rick Derr and Roger Wheeler, Action Communications; Anthony Murphy, Scottsbluff Fire Department; Suzie Wick, Scotts Bluff County GIS Mapping Director; Jesse Wurdeman, Mitchell Fire Department, Kenny Hauck, Gering Fire Department, Jerry Crable, Scotts Bluff County Management Accountant; Ray Richards, Communications Center Director and Norma Bosche.

The meeting was called to order by Chairman Mary Haagensen at 3:30 P.M.

A copy of the Open Meetings Act, posted in the room, was acknowledged.

Moved by Meininger, seconded by Baldwin, to approve the September 20, 2016 agenda as presented; motion carried.

Moved by Perales, seconded by Florke, to approve the June 2, 2016 minutes; motion carried.

Guests were introduced.

Jeff Sprock (Mitchell) arrived at 3:35 P.M.

Scotts Bluff County Management Accountant Jerry Crable reported he has distributed the yearly statements to the Communications Interlocal Entities and reported a balance of \$502,066.57 in 2910 – Sinking Fund, \$52,326.65 in 2913 –E911 Wireless Fund and \$286,354.27 in 2914-E911 Wireless Holding Fund.

GIS Mapping Director Suzie Wick and Ray Richards discussed the mapping issues with cities concerning obtaining specific addresses so they will aid 911 calls. They are requesting more communication between cities, villages and the mapping department.

Florke reported they received eight responses to the CAD RMS project RFP and the subcommittee is reviewing the quotes and will narrow the field down to four. A project progress report memo was distributed to the Board from Capt. Brian Wasson, Scottsbluff Police Department.

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Rick Derr and Roger Wheeler distributed and reviewed the quote for a county wide paging system. Kenny Hauck, Gering Fire Department, Jesse Wurdeman, Mitchell Fire Department and Board members commented.

Discussion was held concerning mutual aid concerns and pager problems at the Steve Johnson Ranch tower site. Board members commented. The matter will be on the October agenda.

Anthony Murphy, Scottsbluff Fire Department thanked Florke for his help with technical solutions involving the interlocal entities. Murphy and Derr offered their assistance with some of the projects.

The next meeting will be Tuesday, October 18, 2016 at 3:30 PM in the Communications Center Training Room.

Moved by Baldwin, seconded by Meininger, to adjourn at 4:45 P.M.; motion carried.

October 18, 2016  
Gering, Nebraska

COMMUNICATIONS CENTER ADVISORY BOARD  
Scotts Bluff County Administration Building

Present: Mary Haagensen (Henry); Denise Sinner (Morrill); Bob Baldwin (Minatare); Randy Meininger (Scottsbluff) Absent: Ben Backus (Gering); Chris Perales (Terrytown); Chance Florke (Scotts Bluff County); Jeff Sprock (Mitchell); Kim Robb (Lyman).

Also present: Anthony Murphy, Scottsbluff Fire Marshall; Chris Perales, Jr., Scottsbluff Fire Department; Ray Richards, Communications Center Director and Norma Bosche.

The meeting was called to order by Chairman Mary Haagensen at 3:35P.M.

A copy of the Open Meetings Act, posted in the room, was acknowledged.

Guests were introduced.

Due to lack of quorum, no action was taken.

Discussion was shared concerning setting a time limit on presentations. Consensus of the Board was to limit presentations to 15 minutes with a 15 minute question and answer period. Presenters will be notified prior to the meeting.

A report on the CAD RMS project was shared including the committee has narrowed the field down to four; background and reference checks are currently in progress and a schedule of presenters will begin in November.

Ray Richards gave an update on the GEIST IT Watchdog project at the Minatare and South Mitchell Tower sites. This will allow constant status on those sites including heat control and showing when the gates are open. The wiring is completed; equipment is in the IT office and IT Director Chance Florke will complete the programing.

Richards reported, to date, interlocal payments have been received from the cities of Scottsbluff, Gering, and Mitchell and the Villages of Morrill, McGrew and Melbeta.

Anthony Murphy reported there was a Fire Department mutual aide meeting where a UHF paging system was discussed.

The next meeting will be Tuesday, January 17, 2016 at 3:30 PM in the Communications Center Training Room.

The meeting adjourned at 3:45 P.M.