

Scotts Bluff County Communications Center
Advisory Board
Minutes

February 13, 2014 12:15 PM
Communications Conference Room
1825 10th street
Gering, Nebraska 69341

Call to Order

For public information, a copy of the Nebraska Open Meetings Act is posted in this meeting room.

Roll Call

Approval of Agenda/Consider Modification No additions

Members were introduced:

Ty Abernathy;
Mary Haagensen;
Bruce Mitchell;
Chris Perales;
Randy Meininger;
Chance Florke
Absent: Lyman, McGrew; Melbeta

Guests: Jerry Crable Scotts Bluff County account Manager; Suzie Wick of County Mapping

Review of the purpose of the advisory board
Director's comments
Packets of information were distributed
Proposed projects were discussed

Key note speakers Chance Florke, County Information Technology; Jerry Crable, Account Management; Roger Wheeler, First Wireless Motorola (Roger Wheeler was not able to attend. Rescheduled for next meeting)
Calendar: Next meeting is February 27, 2014 12:15 PM
Facilities tour directed by Chance Florke.

No action taken

Adjourned

Submitted

Ray Richards
Director

Scotts Bluff County Communications Center
Advisory Board
Minutes

February 27, 2014 12:15 PM
Communications Conference Room
1825 10th street
Gering, Nebraska 69341

Call to Order

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Roll Call

Ty Abernathy;
Mary Haagensen;
Bruce Mitchell;
Chris Perales;
Randy Meininger;
Chance Florke
Absent: Lyman, McGrew; Melbeta

Approval of Agenda

Elect / appoint chairman and vice chairman

Proposed Projects

Randy Meininger CAD and RMS (Computer Aided Dispatch and Records Management System) Citizens Action Group concerns.

Guest speaker: Roger Wheeler, First Wireless Motorola – Zetron

Reports

Calendar: Next meeting is March 13, 2014 12:15 PM

Facilities tour (as needed)

No action taken

Adjourned

Submitted

Ray Richards
Director

Scotts Bluff County Communications Center
Advisory Board
Minutes

March 13, 2014 12:15 PM
Communications Conference Room
1825 10th street
Gering, Nebraska 69341

Call to Order

For public information, a copy of the Nebraska Open Meetings Act is posted in this meeting room.

Roll Call

Bruce Mitchell;
Mary Haagensen;
Chris Perales;
Ty Abernathy;
Chance Florke
Chris Fabricius

Approval of Agenda

Introduction of guests:
Bill Peters, former county commissioner;
Jim Hanna, county website admin;
John Erny, County IT;
Lane Danielzuk, Gering City Administrator;
Suzie Wick, county mapping;

Bill Peters provided brief comments on the posture of the communications center as it stands today. Bill Peters was the Board Chairman for the County Commissioners in 1985 that started the process of bringing the communities together as a consolidated organization.

Directors report...

Zetron Warranty date from Zetron

Ray,

Zetron warranty begins when we ship the product.

In your case, due to delays beyond your control, we have made a onetime exception and warranty started Feb 1st, 2014

Regards

Paul Singh
Territory Manager/Federal Sales Manager
630-663-1526 Off

Fire Department May Day broadcast abilities and licensing; **MAYDAY** is a function on the portable radios that allows the firefighter to push a button, calling for help in an emergency such as being trapped, becoming aware of an imminent explosion etc. The **MAYDAY** button sends an audible alarm to the Comm. Center and to the firefighters at the scene making them aware that a fire fighter is in serious trouble. The **MAYDAY** functionality was being tested with the Scottsbluff FD when the old equipment was taken offline when the move to the new location was completed June 21, 2013. We are working on bringing that ability back on line.

Records Management (RMS), Computer Aided Dispatch (CAD) update: Vendors are being contacted to provide the initial information on products and services available. Emergency Medical Dispatch (EMD) criteria and guide cards have been selected but not purchased. I visited with Dr. David Cornutt about the status of the

agreement with the hospital. Dr. Cornutt is following up and will give us a report by the next meeting.

A review of the topic introduced at the last meeting from Randy Meininger was discussed. The existing RMS and CAD software is not providing the level of production demanded by area fire fighters, law enforcement and ambulance services. A new RMS and CAD system search will take place with sufficient information gained for review for the advisory board to plan on the replacement for the 2015 -2016 budget cycle.

Proposed Projects PTZ, Mutual Aid Base Stations. The original outdoor camera project was withdrawn. The Mutual Air Base Stations will be pushed ahead to meet compliance standards of NIFOG.

Special report: Suzie Wick provided an overview of mapping with Pictometry overlays. She showed the completed maps of Grand Island and how the software works.

Calendar: Next meeting is March 27, 2014 12:15 PM

Facilities tour (as needed)

No action taken

Adjourned

Submitted

Ray Richards
Director

Scotts Bluff County Communications Center
Advisory Board
Minutes

March 27, 2014 12:15 PM
Communications Conference Room
1825 10th street
Gering, Nebraska 69341

Call to Order

For public information, a copy of the Nebraska Open Meetings Act is posted in this meeting room.

Roll Call:

Ty Abernathy,
Chris Perales,
Bruce Mitchell,
Mary Haagerman,
Chance Florke,

Approval of Agenda

Introduction of guests: Bob Hessler CERT; Sherry Blaha, Scotts Bluff County Commissioner; Lane Danielzuk, City of Gering Administrator; Anthony Murphy of Scottsbluff Fire Department

Directors' report... Mutual Aid Base Stations: First Wireless holds to the pricing submitted a month ago for the project. The new 9-1-1 trunks are scheduled for installation on Tuesday April 1, 2014 The RMS/CAD project continues to have vendors contacted with POC information being shared. Grants continue to be pursued. Calendar Dates were reviewed: May 15, 2014 is the date to have submitted budget items to each board and council represented; July 15, 2014 the Advisory Board budget recommendations are presented to the Scotts Bluff County Commissioners; September 20, 2014 Scotts Bluff County submits the formal budget to the State of Nebraska. CCTV system was reviewed by Chance Florke. The concerns of single points of failure were discussed. The addition of another Eventide redundant appliance and Micro Key redundant appliance was presented to the board with pricing.

No action was taken

Facilities tour (as needed)

Next meeting is set for April 17, 2014 at 3:15 PM in the same conference room.

Adjourn

Submitted

Ray Richards

Director

Scotts Bluff County Communications Center
Advisory Board
Minutes

April 17, 2014 3:00 PM
Communications Conference Room
1825 10th street
Gering, Nebraska 69341

The regular meeting of the Scotts Bluff County Communications Center Advisory Board was called to order by Chair Bruce Mitchell at 3:00 PM. Previous public notice was given in the Star-Herald on Friday, April 22, 2014.

Chairman Mitchell referenced the Nebraska Open Meetings Act as posted in the room.

Present:

Bruce Mitchell
Randy Meininger
Jodi Wiseman
Ty Abernathy
Mary Haagensen
Chris Fabricius
Chris Perales
Ben Backus
Bob Baldwin

Absent: Melbeta representative

Guest: Lane Danielzuk;
Jay Templar;
Kent Greenwalt;
Mark Masterton;
Jerry Crable

Board members encouraged each other to seek out an alternate board member to represent their community for future meetings in the event of absences.

Moved by Haagerman to approve the agenda as presented
Second by Wiseman

Motion passed

Chris Perales arrived

The Directors report was presented...

Service Agreements in place total: \$16,786

Code Red: \$5150;

Geo Comm. Mapping: 4,139.00;

Micro Key: \$3630.44;

Sleuth Systems CAD: \$3867.50

EMD agreement with APCO: \$3924.38

Micro Key add a second appliance for redundancy and reducing the single point of failure: \$8754.00;

Eventide audio recording for redundancy and reducing the single point of failure: \$28,140.00;

Common usage radio channels (Mutual Aid Base Stations) for UHF, VHF and 800 Mhz estimated at \$9500

Discussion was held by the members about the Micro Key Appliance being funded by the entities represented or the county.

It was moved by Meininger to remove the Micro Key from the project list.
Second by Perales

Motion passed

The pending RMS / CAD project was discussed with the awareness of the possibility of an estimated \$500,000 could be approaching for 2015-2016. Some vendors have been contacted. Information is starting to arrive. Randy Meininger will begin the process of bringing L/E and F/D executives together to start visiting about needs and requirements of RMS and CAD.

Jerry Crable is to talk with Ty Abernathy of Mitchell exploring financial instruments like sinking funds and other funding options for the inter-local aspect of the advisory board.

Next meeting is set for April 29, 2014 at 3PM in the Communications Conference Room.

Moved by Meininger to adjourn
Second by Wiseman

Motion passed

Submitted by

Ray Richards
Director

Scotts Bluff County Communications Center
Advisory Board
Minutes

April 29, 2014 3:00 PM
Communications Conference Room
1825 10th street
Gering, Nebraska 69341

The regular meeting of the Scotts Bluff County Communications Center Advisory Board was called to order by Chair Bruce Mitchell at 3:00 PM. Previous public notice was given in the Star-Herald on Wednesday, May 21, 2014.

Chairman Mitchell referenced the Nebraska Open Meetings Act as posted in the room.

Present:

Bruce Mitchell Morrill rep;
Randy Meininger City of Scottsbluff rep;
Jodi Wiseman McGrew rep;
Ty Abernathy Mitchell rep;
Mary Haagensen Henry rep;
Chris Fabricius Lyman rep;
Chris Perales Terrytown rep;
Ben Backus Gering rep;
Bob Baldwin Minatare rep;
Chance Florke Scotts Bluff County rep;

Absent: Melbeta representative

Guests: none

Minutes presented from the 4-17-14 meeting by Director Richards.

Moved by Haagensen to approve the minutes as presented.

There was discussion regarding the Micro Key service agreement for the existing appliance.

Second by Abernathy.

Motion passed.

Director Richards shared with the board that the minutes of the first four (4) meetings have been posted to the Scotts Bluff County web site. Board member Ty Abernathy had pointed out that minutes of the Feb 27 meeting did not reflect that Bruce Mitchell and Mary Haagensen had been appointed as chair and vice chair.

Moved by Meininger to approve the agenda as presented
Second by Haagensen

Motion passed

The Director reported that Roger Wheeler of Action Communications – First Wireless submitted a quote of \$11,129 for the Mutual Aid Radio Base Station Project. The submitted quote does not include labor and clamps. The director suggested adding \$1000 to the quote for labor and clamps making the total come to \$12,129. Chance Florke suggested that a modular UPS device be included with the project. Discussion followed.

Ben Backus expressed concern that the mapping system in Communications has some “un-named streets”. During a recent visit to the Comm. Center a 9-1-1 call came in that was not able to plot properly on the mapping software. Backus feels that the county GIS mapping system is flawed. Backus feels that the GIS system needs to be updated. Backus felt that the adv board should contact the commissioners to make certain that the county mapping department does their job. . Chance Florke and Ray Richards will contact Suzie Wick at county mapping for additional information. Concern was expressed that Viaero is apparently not providing accurate data to the 911 Phase II operating platform. The board asked that the Public Service Commission be made aware of the data issues here.

A document was presented to the board that reflected the \$58,402.22 and the \$225,000.

Existing service agreements:

Code Red: The \$5150 amount has been modified with the implementation of EMPG matching funds from City of Scottsbluff to **\$2575;**

Geo Comm. Mapping: **4,139.00**;
Micro Key: **\$3630.44**;
Sleuth Systems CAD: **\$3867.50**;
Service Agreements in place total: **\$14,211.94**

There was discussion on the removal the Micro Key funding for the existing service agreement but keeping the projected amount in the total budget. This set aside \$3630.44 would allow for funding of a modular UPS (Uninterrupted Power Device) device at the Minatare Tower Site where the Mutual Aid Base Stations will be installed.

Moved by Meininger to keep \$3630.44 in the total budget to allow for funding of a modular UPS (Uninterrupted Power Device) device at the Minatare Tower Site.

Second by Abernathy

Motion passed

Modified service agreements:

Removing Micro Key

Code Red: The \$5150 amount has been modified with the implementation of EMPG matching funds from City of Scottsbluff to **\$2575**;

Geo Comm. Mapping: **4,139.00**;

Sleuth Systems CAD: **\$3867.50**;

Service Agreements in place total: **\$10,581.50**

A copy of an email from the Nebraska State Auditors office between Abernathy and Jerry Crable was presented that stated that a sinking fund is allowed. The specific statute was listed. Discussion followed. Preliminary future projects for 2015 -2016 include some computer terminal replacements, CJIS and NCIC upgrades and the CAD system. Replacing the CAD system will be a major investment that is expected to be \$500,000 or more.

Moved by Meininger that the board adopt a preliminary budget of **\$225,000** be adopted for the 2014 – 2015 fiscal year and of that \$225,000, \$58,405.22 would be used to purchase hardware, software and maintenance agreements with the remaining **\$166,594.78** to be placed in contingency funds for future projects.

Second by Haagensen

Motion passed

Review of Projects to date

EMD agreement with APCO: **\$3924.38** The agreement letter has been returned from the hospital. Signatures are pending by both parties.

Eventide audio recording for redundancy and reducing the single point of failure: **\$28,140.00**;

Common usage radio channels (**Mutual Aid Base Stations**) for UHF, VHF and 800 Mhz estimated at **\$12,129.00**

Add a modular **UPS** at Minatare tower site with money set aside from the deletion of the Micro Key service agreement. **\$3630.44**

Next meeting is set for May 28, 2014 at 3PM in the Communications Conference Room.

Moved by Haagensen to adjourn
Second by Wiseman

Motion passed

Submitted by

Ray Richards
Director

May 28, 2014
Gering, Nebraska

COMMUNICATIONS CENTER ADVISORY BOARD
Scotts Bluff County Administration Building

Present: Bruce Mitchell (Morrill), Randy Meininger (Scottsbluff), Ty Abernathy (Mitchell, Mary Haagensen (Henry), Chris Fabricius (Lyman), Chris Perales (Terrytown), Ben Backus (Gering), Bob Baldwin (Minatare), Chance Florke (Scotts Bluff County). Absent: Jodi Wiseman (McGrew).

Also present: Ray Richards, Bob Betancer, Jerry Crable, Dana Miller, Anthony Murphy, Suzie Wick, Duane Stott, Sergio Rodriguez and Norma Bosche.

The meeting was called to order at by Chairman Bruce Mitchell at 3:05 P.M.

Moved by Baldwin, seconded by Haagensen to approve the May 28, 2014 agenda as presented; motion carried.

Moved by Meininger, seconded by Perales to approve the minutes; motion carried.

Guests were introduced.

Backus reviewed the guidelines for the State of Nebraska funding for text to 911 with comments due to the Public Service Commission by June 6, 2014. Moved by Meininger, seconded by Florke to proceed with a comment letter to the Public Service Commission asking that funding be retroactive to allow previous equipment funding with no restrictions; motion carried.

Florke reported Joanne Rafferty, Public Service Commission, accepted data from Geo Com on phone calls coming in on wireless phones and the 90% ratio will become effective on July 1, 2014.

Duane Stott, County Surveyor, gave a history of the 911 addressing system which included the county is responsible for rural addressing and the cities are responsible for their street addresses. Suzie Wick, Mapping Department Director, reported she needs updated maps from the cities; is currently working with the City of Gering on completing their GIS mapping information and asked that cities provide new plat maps that are recorded, ordinances and vacations of streets to keep GEO Comm updated and the maps current.

Moved by Meininger, seconded by Baldwin to accept the declare a conflict of interest

Discussion was held concerning a letter to Action Communications regarding requirements for final payment for the Zetron Call Taking project. Moved by Meininger, seconded by Haagensen to direct Florke and Richards draft a formal letter to Action Communications stating final payment will be withheld until the following is provided: Action Communications must have a trained employee for the Zetron Call Taking program; the Zetron equipment must be installed and equipment working to the Communication Center's satisfaction and receipt of a formal letter from Zetron stating the equipment warranty will begin January 1, 2014; motion carried. Backus Abstained.

Moved by Meininger, seconded by Baldwin to accept Ben Backus declaration of a conflict of interest; motion carried.

Richards distributed copies of a letter received concerning a rate increase in CAD service maintenance fees; a distribution list with project cost details; a list of percentages of participation funding; a proposal for E911 PSAP circuits from Centurylink; and the Smart 911 publication.

Scotts Bluff County Management Accountant Jerry Crable explained a fund has been established "E911 Emergency Management Fund" (Interlocal Sinking Fund) for expenses approved and funds received from the County, Cities and Villages. Attorney Phil Kelley will draft an agreement for the Advisory Board to present to the Scotts Bluff County Commissioners outlining the intent of the fund.

The next meeting will be June 23, 2014 at 3:00 P.M. in the Communications Center Training Room.

Moved by Haagensen, seconded by Mitchell to adjourn the meeting at 4:35 P.M.; motion carried.

June 23, 2014
Gering, Nebraska

COMMUNICATIONS CENTER ADVISORY BOARD
Scotts Bluff County Administration Building

Present: Bruce Mitchell (Morrill), Mary Haagensen (Henry), Randy Meininger (Scottsbluff), Paul Murrell (Mitchell), Chris Fabricius (Lyman), Chris Perales (Terrytown), Ben Backus (Gering), Chance Florke (Scotts Bluff County). Absent: Bob Baldwin (Minatare), Jodi Wiseman (McGrew).

Also present: Ray Richards, Jerry Green (Terrytown Alternate), Dana Miller (Scottsbluff Fire Chief), Kent Greenwalt (Terrytown Mayor), Suzie Wick (GIS Mapping Director) and Norma Bosche.

The meeting was called to order at by Chairman Bruce Mitchell at 3:00 P.M.

A copy of the Nebraska Open Meetings Act, posted in this meeting room, was acknowledged.

Moved by Haagensen, seconded by Fabricius, to approve the May 28, 2014 minutes; motion carried.

Moved by Haagensen, seconded by Florke to approve the amended agenda adding UCOM Project update and Budget discussion; motion carried.

Florke distributed the letter sent to Action Communications on June 12, 2014 which outlines items that must be completed before final payment of the Zetron Max Dispatch and Call Taking system. Committee members commented.

Communication Center Ray Richards distributed and discussed the letter sent on May 30, 2014 to the Nebraska Public Service Commission addressing the funding mechanism for the pending Text to 911 services and reported he will travel to Lincoln on July 8, 2014 to testify regarding this matter.

Richards reported he received a letter from the Public Service Commission stating the County will receive \$81,815.79 for the FY 2014/2015 and another letter regarding the approval to use E911 funds for a consultant for the Text to 911 services. An appropriate funding request must be filed.

Discussion was held concerning outdoor tornado siren remote radio triggers for the communities of Lyman, Morrill, Henry, Mitchell, Minatare and Melbeta. Richards reported Action Communications is drafting an estimate for the cost of wireless remote triggers. Grant funding for the project will be researched.

Florke gave an update on the Zetron Call Taking project. He received paperwork giving a solid warranty date for the Zetron equipment and Logan Rogers, Action Communications, just returned from training for the equipment and reported that some additional equipment will need to be purchased in the future. Florke has asked for pricing from Action Communications.

Richards reported the new 911 lines are installed in the Communications Center, signed paperwork with Century Link regarding the ANI ALI Adtran equipment and Century Link will coordinate with Florke to move forward on a test site and will give updates to the Committee.

Richards distributed copies of a resolution, drafted by Attorney Phil Kelley, creating a sinking fund named E-911 Emergency Management Fund (2910) for equipment and related purchases. The resolution will be approved after the Communities have reviewed the draft.

Richards discussed the mapping update project and reported Scotts Bluff County GIS Mapping Director Suzie Wick is working on the City of Scottsbluff streets and found some Scottsbluff streets have been renamed such as 27th Street west of Avenue I was renamed City Route. He reported the project is progressing rapidly.

The next meeting will be July 21, 2014 at 3:00 P.M. in the Communications Center Training Room.

Meininger gave an update on the UCOM 40 project. He reported three items were budgeted for the FY 2014/2015 – Nationwide 800 frequency, UHF and VHF frequency. The UHF partnership with Regional West Medical Center has allowed the backup repeater to be reprogrammed to the UCOM frequency, the repeater is up and running into a console and during Oregon Trail Days the dispatchers will be able to monitor that frequency. Richards will order the necessary equipment in 2014/2015 for the Communications Center to complete the project.

Backus encouraged the Committee members to read the First Net article sent out by Richards.

Moved by Haagensen, seconded by Meininger to adjourn the meeting at 3:45 P.M.; motion carried.

July 21, 2014
Gering, Nebraska

COMMUNICATIONS CENTER ADVISORY BOARD
Scotts Bluff County Administration Building

Present: Bruce Mitchell (Morrill), Mary Haagensen (Henry), Randy Meininger (Scottsbluff), Paul Murrell (Mitchell), Chris Fabricius (Lyman), Chris Perales (Terrytown), Ben Backus (Gering), Bob Baldwin (Minatare), Chance Florke (Scotts Bluff County). Absent: Jodi Wiseman (McGrew).

Also present: Ray Richards, Dana Miller (Scottsbluff Fire Chief), Kevin Spencer (Scottsbluff Police Chief), Anthony Murphy (Scottsbluff Fire Department) Suzanne Wick (GIS Mapping Director & Scotts Bluff County Alternate) and Norma Bosche.

The meeting was called to order at by Chairman Bruce Mitchell at 3:05 P.M.

A copy of the Nebraska Open Meetings Act, posted in this meeting room, was acknowledged.

Moved by Meininger, seconded by Haagensen to approve the agenda as presented; motion carried.

Guests were introduced.

Kevin Spencer, Scottsbluff Chief of Police addressed the Board concerning the current Sleuth Program. He reported a different vendor is being sought for the RMS (Records Management System) CAD (Computer Aided Dispatch). Board members commented.

Moved by Meininger, seconded by Haagensen to approve Resolution 2014-01 establishing an E-911 Emergency Management Fund (2910); motion carried.

Florke reported they are waiting on equipment installation and testing for the Zetron call taking project.

Richards reported he testified July 8, 2014 in Lincoln before the Nebraska Public Service Commission concerning the funding mechanism for the Text to 911 project and he submitted the application for Text to 911 funding for the Scotts Bluff County Communications Center.

Discussion was held concerning the Mutual Aid Base Stations. The project will cost approximately \$12,000.00.

Anthony Murphy, Scottsbluff Fire Department, discussed the May Day project which will include updating MRG equipment. The update will allow firemen in trouble the push a button on their radio and the Communications Center dispatcher will be able to follow the incident.

Richards reported the mapping project is moving forward.

Suzie Wick, GIS Mapping Director, reported Pictometry classes will be held on July 29-30, 2014.

Meininger requested discussion for funding of the May Day SFD Project be placed on the August agenda.

Baldwin requested discussion for setting consistent meeting dates for the Communications Center Advisory Board be placed on the August agenda.

The next meeting will be August 21, 2014 at 3:00 P.M. in the Communications Center Training Room.

Moved by Haagensen, seconded by Fabricus to adjourn the meeting at 4:15 P.M.; motion carried.

August 21, 2014
Gering, Nebraska

COMMUNICATIONS CENTER ADVISORY BOARD
Scotts Bluff County Administration Building

Present: Bruce Mitchell (Morrill), Mary Haagensen (Henry), Randy Meininger (Scottsbluff), Chris Fabricius (Lyman), Ben Backus (Gering), Chris Perales (Terrytown), Chance Florke (Scotts Bluff County), Bob Baldwin (Minatare). Absent: Jody Wiseman (McGrew), Ty Abernethy (Mitchell), Paul Murrell (Mitchell).

Also present: Ray Richards, Anthony Murphy (Scottsbluff Fire Department), Jerry Green Terrytown alternate, Jerry Crable Scotts Bluff County Account Management.

The meeting was called to order by Chairman Bruce Mitchell at 3:04PM

A copy of the Open Meetings Act, posted in the room, was acknowledged.

It was moved by Mary Haagensen, seconded by Perales to approve the agenda as presented. Motion carried.

Jerry Crable gave a review of the resolution that created a sinking fund for the Advisory Board. Resolution 01 was drafted to help clarify the future posture of the board in remembering who and why the resolution was drafted. Crable also presented budget numbers to the board that showed \$188,137.29 from the 2013 -2014 fiscal year will be rolled in the sinking fund for the 2014-2015 fiscal year.

Randy Meininger reviewed the history and continuing need for a MAYDAY radio app for the Gering and Scottsbluff firefighters. Meininger made to motion to update the quote on the MAYDAY project from Action Communications and to budget \$12,000 from the sinking fund for the project. Ben Backus made a motion to abstain from the MAYDAY voting due to a conflict of interest. Second by Haagensen to have Backus abstain. Motion passed. Florke then seconded the Meininger MAYDAY motion. Motion passed.

Chance Florke gave a review on the status of the Zetron call taking equipment installation. The first week of Sept is being set aside for the completion of that installation. The Pictometry mapping piece has been added to the Geo Comm mapping in the Comm. Center.

The next meeting is Thursday Sept 18 at 3 PM in the Communications Center Training Room.

Moved by Haagensen, seconded by Fabricius to adjourn. Motion carried.

COMMUNICATIONS CENTER ADVISORY BOARD
Scotts Bluff County Administration Building
September 18, 2014

Present: Bruce Mitchell (Morrill), Mary Haagensen (Henry), Ty Abernethy (Mitchell), Jerry Greene (Terrytown alternate), Ben Backus (Gering), Bob Baldwin (Minatare), Chance Florke (Scotts Bluff County). Absent: Randy Meininger (Scottsbluff), Jody Wiseman (McGrew), Chris Fabricius (Lyman), Chris Perales (Terrytown).

Also present: Paul Murrell (Mitchell), Suzie Wick, County GIS Mapping Director and Norma Bosche.

The meeting was called to order by Chairman Bruce Mitchell at 3:05PM

A copy of the Open Meetings Act, posted in the room, was acknowledged.

Moved by Haagensen, seconded by Baldwin to approve the September 18, 2014 agenda as presented; motion carried.

Moved by Haagensen, seconded by Florke to approve the July 21 and August 21, 2014 minutes; motion carried.

Randy Meininger arrived at 3:10 P.M.

The Action Communications quotes for MAYDAY radio app for the Gering and Scottsbluff firefighters and the Mutual Aid Base Station were discussed. Several errors were pointed out in the quotes. Members requested accurate quotes be obtained and presented for review at the October meeting.

Chance Florke gave two video presentations on First NET, a nationwide public safety broadband network, which gives first responders the ability to talk to each other. Discussion followed.

Florke gave an update on the status of the Zetron call taking equipment installation, reported that on Monday, September 22, 2014 the radio dispatching upgrade will begin and on September 25, 2014 Century Link will test the trunk circuits. Suzie Wick reported the fire and police layers were added to the Pictometry mapping project and requested fire and police departments to review their boundaries and report any errors.

The next meeting is Thursday October 23, 2014 at 3 PM in the Communications Center Training Room.

Moved by Greene, seconded by Haagensen to adjourn at 4:20 P.M.; motion carried.

October 23, 2014
Gering, Nebraska

COMMUNICATIONS CENTER ADVISORY BOARD
Scotts Bluff County Administration Building

Present: Bruce Mitchell (Morrill), Randy Meininger (Scottsbluff), Ben Backus (Gering), Chance Florke (Scotts Bluff County). Absent: Mary Haagensen (Henry), Chris Fabricius (Lyman), Jody Wiseman (McGrew), Ty Abernethy (Mitchell), Bob Baldwin (Minatare), Chris Perales (Terrytown).

Also present: Ray Richards, Suzie Wick and Norma Bosche.

The meeting was called to order by Chairman Bruce Mitchell at 3:10 PM

No action was taken due to lack of quorum.

A copy of the Open Meetings Act, posted in the room, was acknowledged.

Randy Meininger presented the MAYDAY final quote. The \$11,999.00 quote from Action Communications will allow the feature to be transmitted from the Mitchell, Courthouse and Scottsbluff towers. It will not cover the Lake Minatare and Scottsbluff Police Department towers. The quote was voted on and approved at the August 21, 2014 meeting.

Chance Florke presented the Surge Protection Equipment quote from Action Communications for \$2,880.00. He will present the quote for consideration at the November meeting.

Florke reviewed the Action Communications for \$4,200.00 which will allow a 16 channel card allowing recording for the new 911 phone lines. He will present the quote for consideration at the November meeting.

Chris Perales (Terrytown) arrived at 3:20 P.M.

Florke reviewed the Mutual Aide Base Stations from Action Communications for \$14,870.00. This amount was budgeted in the FY 2014/15 E-911 Holding Fund budget.

Ben Backus discussed the idea of approaching other counties to join the Consolidated Communications system. Ray Richards reported he is on a task force considering the same idea. Meininger will contact Scotts Bluff County Commissioner Mark Masterton to request him to talk to Morrill County. Backus will contact Box Butte County.

Communications Center Advisory Board
October 23, 2014 2

Florke reported there is a need for a high speed network link between the County and a designated location. He suggested the Scottsbluff Public Safety Building. He will obtain quotes for that project.

Richards reported he will attend Text to 911 hearings and workshops on October 27-30, 2014 in Lincoln.

Meininger will attend a meeting in Kearney on November 6, 2014 concerning the need for a common frequency for communication between hospitals and emergency responders during catastrophes.

Richards reported that Motorola announced they will cease the manufacture of Digital Portable Radios Model XTS 1500 on November 30, 2014; distributed CAD Product catalogues from Spillman, New World Systems and Computer Information Systems and reminded the Committee that the Communications Population Breakdown distribution payment was due October 1, 2014. Invoices will be sent to the communities involved.

The next meeting is Thursday November 20, 2014 at 3 PM in the Communications Center Training Room.

The meeting dismissed at 4:10 P.M.

COMMUNICATIONS CENTER ADVISORY BOARD
Scotts Bluff County Administration Building
November 20, 2014

Present: Bruce Mitchell (Morrill), Mary Haagensen (Henry), Randy Meininger (Scottsbluff), Chris Fabricius (Lyman), Ben Backus (Gering), Bob Baldwin (Minatare), Suzie Wick (Scotts Bluff County Alternate). Absent: Jody Wiseman (McGrew), Ty Abernethy (Mitchell), Chris Perales (Terrytown) Chance Florke (Scotts Bluff County).

Also present: Anthony Murphy, Kevin Spencer, Ray Richards and Norma Bosche.

The meeting was called to order by Chairman Bruce Mitchell at 3:05PM

A copy of the Open Meetings Act, posted in the room, was acknowledged.

Moved by Haagensen, seconded by Fabricius to approve the November 20, 2014 agenda as presented; motion carried.

Anthony Murphy, Scottsbluff Fire Department, and Kevin Spencer, Scottsbluff Police Chief, were introduced.

Moved by Haagensen, seconded by Meininger to approve the September 18, 2014 minutes; motion carried.

Moved by Meininger, seconded by Fabricius to approve the request from Backus to abstain from voting on the CAMA, audio card for the Eventide appliance, and MAY DAY quotes from Action Communications due to a conflict of interest; motion carried.

Moved by Meininger, seconded by Wick to approve the Action Communications quote for the CAMA surge protection equipment for \$1930.00; motion carried. Backus abstained.

Moved by Meininger, seconded by Fabricius to approve Action Communications quote for an audio card for the Eventide appliance for \$4,200.00; motion carried. Backus abstained.

Moved by Meininger, seconded by Haagensen to approve the Action Communications quote for the May Day setup for \$11,999.99; motion carried. Backus abstained.

Moved by Meininger, seconded by Fabricius to proceed with the purchase of equipment for the Mutual Aide Base Station with the funding of \$14,870.00 approved in the FY 2014/2015 E-911 Holding Fund budget; motion carried.

Following a review of information and quotes, it was moved by Haagensen, seconded by Wick to amend the cost of the CAMA surge protection equipment from \$1,930.00 to \$2,680.00; motion carried.

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Communications Center Advisory Board 2

Backus gave an update on attracting neighboring PSAP's to Scotts Bluff County. Anthony Murphy and Committee members commented.

Richards reported AT & T is getting more aggressive in our area with a new rate center and towers; the Text to 911 will be operational in January or early February after Omaha and Kearney; gave a GIS/Mapping update; sent Communications Center supervisor Gay Warren to a meeting regarding the rebuilding of the FBI teletype system; the State of Nebraska will have a training on December 7, 2014 for the State Radio System and he gave testimony in Lincoln to the Public Service Commission on the cellphone surcharge proposed rate changes.

Discussion was held concerning the failing Sleuth CAD and Records Management Systems. Scottsbluff Police Chief Spencer reported he has set November 26, 2014 for an internal meeting to address this problem. He will set a meeting for all Communities to discuss the technology available to replace the Sleuth System in CAD and in RMS.

Richards provided a list of the communities that have provided their annual financial participation reflected in the Interlocal Agreement to date. The list included Gering, McGrew, Terrytown, Morrill, Mitchell, Henry and Scottsbluff.

The next meeting is Tuesday, January 20, 2015 at 3 PM in the Communications Center Training Room.

Moved by Backus, seconded by Mitchell to adjourn at 4:20 P.M.; motion carried.